

**Chesapeake Bay Wine Classic Foundation  
Grant Request Guidelines**

**Please submit the following information to the CBWCF by April 1 to the address below.**

- 1) Description of organization – mission statement, goals and objectives.
- 2) Current documentation regarding 501 (c) 3 status.
- 3) Community impact of organization – program services description.
- 4) Educational component – how does the organization tie into the mission of the CBWCF?
- 5) Dollar amount of funds requested.
- 6) Specific use of grant funds – description of issue or need, anticipated outcome.
- 7) Number of volunteers available to assist with CBWCF events. (Optional at CBWCF's request).
- 8) Copy of organization's latest tax return.
- 9) List of current board members.

**CBWCF  
PO Box 1175  
Virginia Beach, VA 23451**